

Yuma County Intergovernmental Public Transportation Authority

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Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and Yuma Metropolitan Planning Organization (YMPO) Small Business Program Effective March 1, 2012

Definition of a Small Business Enterprise (SBE): For purposes of this Program and in accordance with the State of Arizona's definition of "SBE" as set forth in Arizona Revised Statutes 41-2535 A. through C, a "Small Business Enterprise" is defined as:

A small business, including its affiliates, is independently owned and operated, is not dominant in its field, employs fewer than 100 full-time employees, or has grossed less than \$4 million in its last fiscal year.

Compliance with State of Arizona Small Business Eligibility Requirements: YCIPTA and YMPO will utilize the State of Arizona certification to verify the status as a small business for participation in YCIPTA and YMPO Small Business Program. Contractors will only be eligible to benefit from the Program if they are a State of Arizona Certified SBE. Accordingly, the definition of a "Small Business Enterprise" will be modified as necessary to remain consistent with the State of Arizona's definition and certification eligibility of a "SBE".

YCIPTA and YMPO encourages qualified small businesses to consider completing the application and review process required for certification as a SBE. Information on the certification process and its requirements may be obtained from the Arizona Department of Transportation Civil Rights/DBE website located at <http://www.azdbe.org/>

Small Business For Contracts <\$100,000: YCIPTA and YMPO will set aside contracts for Small Business Enterprises (SBEs), provided that an adequate number of qualified small businesses can compete for the work.

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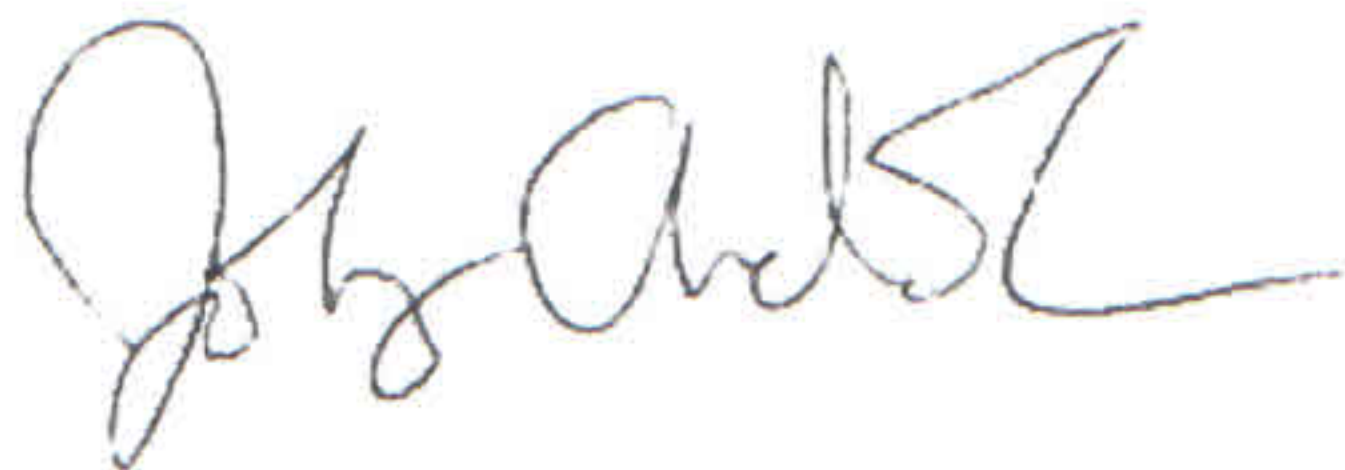
John Andoh, Transit Director

The State of Arizona small business directory will be consulted to determine if there is an adequate pool of certified SBE vendors in the market area* that are ready, willing, and able to perform. The contract opportunity will be advertised in accordance with the purchasing policy, but only Small Businesses will be eligible for award. In those circumstances when only a single proposal or bid that has been solicited under this Program has been received, the contract will be re-solicited, unless there is a sound documented business reason to justify the lack of competition.

Self Perform Limit for Contracts >\$1,000,000: For contracts over \$1,000,000, YCIPTA and YMPO shall use contract goals for SBE participation on contracts that have subcontracting possibilities. Contract goals shall be enforceable and compliance with the goal or good faith efforts to do so shall be a condition of contract award. Contract goals need not be established on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work and availability of SBEs to perform the particular type of work). The contract work items will be compared with eligible SBE contractors willing and available to work on the project. A determination will be made regarding which items are likely to be performed by the prime contractor and which ones are likely to be performed by subcontractor(s). The goal will then be incorporated into the contract documents. Contract goals will be expressed as a percentage of the total amount of a contract.

**Market area is defined as Yuma County.*

Approved:



John Andoh
YCIPTA Transit Director

2-27-2012
Date



Charlene FitzGerald
YMPO Executive Director

3-29-2012
Date

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