

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, September 25, 2017 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364 Yuma, AZ 85365. The Vice Chairman called the meeting to order at 1:35 p.m.

Members present:

Susan Thorpe/Yuma County/Vice Chair
Paul Soto/Cocopah Indian Tribe
Ralph Velez/City of San Luis
Michael Sabath/Northern Arizona University
Greg Wilkinson/City of Yuma

Members Excused:

Bill Lee/City of Somerton/Chairman
Larry Killman/Town of Wellton/Secretary/Treasurer
Daniel Corr/Arizona Western College
Brian Golding, Sr./Quechan Indian Tribe

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Services Operations Manager
Daisy Ruiz/YCIPTA/Office Specialist I
George Rodriguez/National Express/Operations Manager
Jesus Aguilar/National Express/Safety & Training Supervisor

The Pledge of Allegiance was led by Ms. Susan Thorpe.

Call to Public: There were no public comments made but Call to the public was left open by the Vice Chairman.

Consent Calendar:

No 1: Adopt the July 24, 2017 regular minutes.

Motion (Sabath/Soto): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused.

DISCUSSION & ACTION ITEMS:

No 1: Discussion and or action regarding the Chairman, Vice Chairman and Secretary/Treasurer positions. Action Required.

Ms. Kreger stated that Mr. Lee had resigned from the City of Somerton and that leaves the Chairman position opened.

Mr. Wilkinson stated that in the past they just move up. In this case Ms. Thorpe would be Chairman, the Vice Chairman will be Mr. Killman which would also act as the Secretary/Treasurer.

Ms. Kreger stated that they can elect the positions now or wait until elections which are in January.

Ms. Thorpe inquired if there are any advantages in electing now.

Ms. Kreger stated that usually Secretary/ Treasurer looks over the finances and the minutes. That has been passed on to the director.

Ms. Thorpe stated to leave the spot open for now until January. No change were made.

Motion No motion needed. .

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

No.2: Discussion and or action regarding the First Amendment to Grant Pass Through Intergovernmental Agreement between YCIPTA and City of Yuma for Federal Transit Grant Funding. Action Required.

Ms. Kreger stated that this is regarding the Federal Transportation Association (FTA) pass thru agreement between Yuma County Intergovernmental Public Transportation Authority (YCIPTA) and City of Yuma. It is for the Hotel Del Sol project that was expired on August 26, 2017 to be extended for one more year, since we do have grants that are available for one more year.

Ms. Kreger stated she is requesting a one year extension for the Hotel Del Sol funds.

Mr. Wilkinson stated the funds were for the design of the hotel and the city did not want to spend the money if we were unable to start construction.

Ms. Thorpe inquired what the total amount of the funds are.

Ms. Kreger stated that the amount is \$1.8 million in Federal funds and \$400,000 match funds from the city.

Motion (Sabath/Velez): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

No. 3: Discussion and or action regarding the First Amendment to Intergovernmental Agreement between YCIPTA and the City of Yuma for the Provision of Information Technology Services. Action required.

Ms. Kreger stated that this is another two year extension for YCIPTA and The City of Yuma Intergovernmental Agreement (IGA) for the Information Technology services.

Ms. Kreger also stated it is an increase from \$800.00 to \$1,000.000 per month.

Ms. Kreger also stated it will cover moving the equipment and providing services at our new location.

Ms. Kreger stated it was the City's request to extend it for two years. If approved it will be extended until June 30, 2019.

Mr. Sabath inquired if any changes have been made.

Ms. Kreger stated the only change made was towards amount.

Motion (Velez/Sabath): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

No.4: Discussion and or action regarding the Second Amendment to the Amended and Restated Agreement and Declaration of Trust of the Yuma Area Benefit Consortium Trust Agreement. Action required.

Ms. Kreger stated that this is a formal request for the Second Amendment and Restated Agreement and Declaration of Trust of the Yuma Area Benefit Consortium.

Ms. Kreger stated that they are removing the Elementary District One and adding the Yuma Housing Authority.

Motion (Wilkinson/Velez): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

No.5: Discussion and or action regarding the Third Amendment to the Independent Contractors Agreement for Transit Advertising Services. Action required.

Ms. Kreger stated that originally it began in April 2012 with All Access Media but the contract has expired.

Ms. Kreger stated we do need Transit Advertising and was thinking about doing it in house but we are not staffed to do so.

Ms. Kreger stated that she is requesting an extension to this agreement in order to prepare a Request for Proposal (RFP).

Motion (Wilkinson/Sabath): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

No.6: Discussion and or action regarding the First Amendment to Agreement for the Provision of General Public Fixed-Route and Demand Response Services. Action required.

Ms. Kreger is requesting an extension for National Express contract since it has expired in August 18, 2017. Upon approval it will be extended until June 30, 2018.

Ms. Kreger stated the main difference in the contract is the liquidated damages cap of \$2,000 a month has been removed.

Ms. Kreger stated that they have added key performance indicators.

Ms. Kreger stated that National Express has already agreed to this contract.

Motion (Soto/Sabath): Approved item presented.

Voice Vote: Motion Carries, (5-0) with Mr. Lee, Mr. Killman, Dr. Corr and Mr. Golding excused

Progress Reports:

No. 1: Operations Manager Report – George Rodriguez, National Express Operations Manager. No action required.

Mr. Rodriguez stated that the only changes is that the Safety Manager is not in Chicago.

Mr. Rodriguez presented the item as contained in the member packet.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action required.

Ms. Kreger presented the item as contained in the member packet. No action required. No action taken.

Mr. Sabath inquired the amount of the appraisal.

Ms. Kreger stated that the appraisal was \$1,850,000.

No.3: Transit Ridership & Customer Comment Report – Carol Perez, YCIPTA Management Analyst/Mobility Manager. No action required.

Ms. Perez was no available. Ms. Kreger presented the item as contained in the member packet.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel presented item as contained in the member packet. No action taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for Monday, November 27, 2017.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 1:45 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this December 11, 2017, Agenda Item CC-1


Daisy Ruiz, Board Secretary