

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, May 21, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26<sup>th</sup> Street, Yuma, AZ 85364. The Chairman, Susan Thorpe called the meeting to order at 1:32 P.M.

**Members Present:**

Susan Thorpe/Yuma County/Chairman  
Larry Killman/Town of Wellton/Vice Chairman  
Susanna Zambrano/Arizona Western College/Secretary/Treasurer  
Paul Soto/Cocopah Indian Tribe  
Ralph Velez/City of San Luis  
Greg Wilkinson/City of Yuma  
Brian Golding, Sr. /Quechan Indian Tribe  
Ian McGaughey/City of Somerton  
Michael Sabath/Northern Arizona University

**Other Present:**

Shelly Kreger/YCIPTA/Transit Director  
Chona Medel/YCIPTA/Financial Services Operations Manager  
Carol Perez/YCIPTA/Management Analyst  
Maritza Hernandez/YCIPTA/Office Specialist III  
Robert Carter/National Express/Operations Manager  
Scott Neeley/Senior VP Business Development/RATP Dev  
Frank Austin/Regional Operations Director/RATP Dev  
Tiffany Turner/Transition Manager/RATP Dev  
Brett Swindle/Safety and Training Manager/RATP Dev

The Pledge of Allegiance was led by Mr. Golding.

**Call to Public:** There were no public comments made but Call to public was left open by the Chairman.

**Consent Calendar:**

**No 1: Adopt the April 23, 2018 regular minutes.**

**Motion** (Wilkinson/Sabath): Approved item presented.

**Voice Vote:** Motion Carries, (8-0) with Mr. Killman excused.

**DISCUSSION & ACTION ITEMS:**

**No 1: Welcome Ian McGaughey from the City of Somerton to the YCIPTA Board of Directors. No action required.**

Ms. Thorpe welcomed Mr. McGaughey to the YCIPTA Board of Directors.

Mr. McGaughey introduced himself and stated he was at Clifton, Arizona for three years before accepting the City of Somerton position. Mr. McGaughey stated he was previously in Tribal Government in Alaska and prior to that was a Council Member in New York.

No action required. No action taken.

**No 2: Public Hearing regarding the Fiscal Year 2018-19 Operating and Capital Budget. Action required.**

Ms. Kreger stated it was that time of the year for the annual 2018-19 Operating and Capital Budget.

Ms. Kreger stated that effective July 1, 2018 the proposed operations budget will take into consideration the contractual rate with RATP Dev USA, LLC.

Ms. Kreger provided some highlights from the packet provided to the Board Members of changes to the proposed operations budget. Ms. Kreger stated transit service operation contract increases from \$70.44 per hour to \$74.97 for fixed route services and \$31.30 for YCAT OnCall. Ms. Kreger also stated a purchase of (5) five 40-foot Gillig transit buses with build dates of January 19, 2019, (2) two replacement paratransit vehicles and replacement of shop/maintenance vehicles for \$2,567.733.

Ms. Kreger stated that the negotiations with RATP Dev went great and did not take more than 30 minutes.

Chairman opened call to public, seeing there were no questions or comments from the public, call to the public was closed.

**Motion** (Sabath/Golding): Approved item presented.

**Voice Vote:** Motion Carries, (8-0) with Mr. Killman excused.

**No. 3: Discussion and or action regarding the Fiscal Year 2018 Triennial Review Draft Report. No action required.**

Ms. Kreger stated that the draft report for the 2018 Triennial Review had been received and will be turning into a final report. Ms. Kreger stated that the comment period had ended on it and no comments were submitted because she felt everything was correct.

Ms. Kreger stated that the Triennial Review focused YCIPTA's compliance in 20 areas and provided a recap from the packet provided to the Board Members of the deficiencies that were found.

Ms. Kreger stated that a new Disadvantage Business Enterprise (DBE) program would be brought before the board in the next month or so.

Ms. Kreger stated that on the 5307 program under the Yuma Metropolitan Planning Organization (YMPO) public participation plan documents were missing description words such as "transit" and "FTA funds" or Federal Transit Administration (FTA). Ms. Kreger stated that they were the planning agency for the area and a few elements were missing but she will be working with Mr. Paul D. Ward, Executive Director, at YMPO to incorporate the missing elements and make sure it is up to date.

Ms. Kreger stated that any public participation program will now be taken over by YCIPTA to make sure it is in compliance. Ms. Kreger stated that except for the Transportation Improvement Program (TIP) because that has to be done through YMPO.

Ms. Kreger stated that most of the found deficiencies have been corrected and will be submitting the final report within 60 days.

No action required. No action taken.

**No. 4: Introduction of RATP Dev USA – Scott Neeley, Senior VP Business Development. No action required.**

Mr. Neeley introduced himself and thanked the Board for the confidence instilled in RATP Dev. He further stated that the firm and local team will come and work with the staff and community who ride the services provided. Mr. Neeley stated that one of the things they do every day is they work to earn

the business and that is why he is present today. Mr. Neeley stated that when they talk about business development they do not just show up at the time of contracts, they show up to work every day.

Mr. Neeley introduced some of his team present: Mr. Frank Austin, Regional Operations Director and General Manager in Zion National Park; Ms. Tiffany Turner, Interim Operations Manager and will be here for the beginning of the transition and Mr. Brett Swindle, Safety and Training Manager who will be here for the long term.

Mr. Larry Killman arrived at 1:43 P.M.

Mr. Neeley stated he could not be any happier for the confidence placed on his team and is looking forward to a long-term relationship.

Ms. Thorpe stated she looked forward to a successful relationship.

No action required. No action taken.

**Progress Reports:**

**No. 1: Operations Manager Report – Robert Carter, Interim GM – National Express. No action required.**

Mr. Carter stated he was committed to make it an easy transition from National Express to the new company and make sure everything is set in order by doing everything they are supposed to and can do before turning the keys to the new company.

Mr. Carter stated that National Express had brought in new or extra mechanics to ensure that the fleet is caught up to speed as quickly as possible to the condition they need to be on and allow the new company to have a good fair start.

Mr. Carter stated he wanted to express gratitude, on behalf of National Express, for the opportunity to have had the contract here and wished the new company the best, and a successful contract with YCIPTA.

Mr. Carter stated that National Express is determined and dedicated to making sure that the transition happens as quickly as possible and in the right way.

No action required. No action taken.

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action required.**

Ms. Kreger presented item as contained in the member packet.

Ms. Kerger stated Ms. Tiffany Turner was previously the General Manager with National Express for a while but moved to SolTrans and Mr. George Rodriguez stayed as General Manager.

Ms. Kreger stated Ms. Turner is now with RAPT Dev but will only be here for a short time then she will be going to Maryland. Ms. Kreger stated she is glad to have her back for a little while and also stated that the new General Manager will be Ms. Elizabeth Williams who will be arriving June 11<sup>th</sup> and will be introduced to the Board Members when she arrives.

Ms. Kreger stated Ms. Williams was coming from Washington State Ferries and was previously the General Manager at Chicago Transit Authority (CTA) and is bringing quite a few years of experience.

Ms. Kreger stated she interviewed Ms. Williams over the phone and asked her why she had chosen to come to Yuma and Ms. Williams replied that she had 10 years left to retire, same as the contract and Yuma is a place where she would like to retire.

No action required. No action taken.

**No.3: Transit Ridership & Customer Comment Report – Carol Perez, YCIPTA Management Analyst/Mobility Manager. No action required.**

Ms. Kreger stated that after looking at the numbers and talking to National Express, she noticed they have not inputted all of April's ridership and instead of 35,000 as it showed on the member packet, it should probably be around 39,000. Ms. Kreger stated that since it is missing information an updated report will be provided on the next meeting.

No action required. No action taken.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.**

Mrs. Medel presented item as contained in the member packet.

Mrs. Medel stated that the accounts payable as of April 30<sup>th</sup>, 2018 was \$1,840,548.89 and accounts receivable was \$846,457.97 and showed reverse on the report in the member packet.

Mrs. Medel stated that the amounts for the accounts payable and receivables are reversed due to National Express payment being on hold.

Ms. Kreger stated that a final accounting will be provided after the vehicle inspections occur in order to know how much funds will need to be withheld from National Express to pay for the vehicle's repairs and anything left over would be what would be issued to National Express.

Mr. Golding stated if withholding is due to the back log being so great and not being able to get to all the vehicles within time.

Ms. Kreger stated that was correct and that it would be the new contractor to get the vehicles repaired and will be outsourced to other local vendors.

Ms. Zambrano stated that it was not related to this particular subject but wanted know if the sample agreement for ASU (Arizona State University) who is wanting to see what the process is to obtain passes.

Ms. Kreger apologized and stated she had forgotten about it but would set one up today and clarified that the sample agreement would be brought to the Board of Directors after the agreement had been reviewed and set, for approval.

No action required. No action taken.

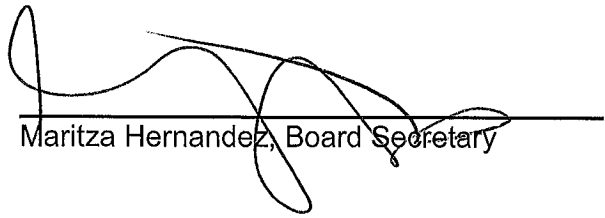
**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

The next Board meeting is scheduled for June 25, 2018.

**ADJOURNMENT**

There being no further business to come before the Authority, the Chairman adjourned the meeting at 1:56 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY  
Adopted this July 23 2018, Agenda Item Cc-1



Maritza Hernandez, Board Secretary