

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, April 23, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Vice Chairman Larry Killman called the meeting to order at 1:30 P.M.

Members Present:

Larry Killman/Town of Wellton/Vice Chairman
Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Paul Soto/Cocopah Indian Tribe
Ralph Velez/City of San Luis
Greg Wilkinson/City of Yuma
Brian Golding, Sr. /Quechan Indian Tribe
Hector Tapia/City of Somerton
Michael Sabath/Northern Arizona University

Members Excused:

Susan Thorpe/Yuma County/Chairman

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Services Operations Manager
Maritza Hernandez/YCIPTA/Office Specialist III

The Pledge of Allegiance was led by Mr. Golding.

Call to Public: There were no public comments made but the Vice Chairman left Call to the public open.

Consent Calendar:

No 1: Adopt the March 26, 2018 regular minutes.

No 2: Adopt the March 26, 2018 executive session minutes.

Ms. Kreger suggested executive session to be moved to the following meeting due to material not available.

Motion (Soto/Sabath): Approved item presented.

Voice Vote: Motion Carries, 8-0 with Ms. Thorpe excused.

DISCUSSION & ACTION ITEMS:

No 1: Discussion and action to elect a chairperson and vice-chairperson for 2018 as per stated in the YCIPTA bylaws paragraph 4.5. Action required.

Ms. Kreger explained bylaws selection protocol, still need to elect a Chairman and Vice Chairman.

Mr. Killman requests nominations for Chair person.

Mr. Golding nominates Ms. Thorpe to full term Chairwomen.

Motion (Golding/Wilkinson) Approved item presented.

Voice Vote: Motion Carries, 8-0 with Ms. Thorpe excused.

Mr. Killman requests nominations for Vice Chairman.

Mr. Wilkinson nominates Mr. Killman for Vice Chairman.

Motion (Wilkinson/Golding) Approved item presented.

Voice Vote: Motion Carries, 8-0 with Ms. Thorpe excused

No. 2: Discussion and action, possible executive session, to award and enter into negotiations with the new Transit Operations and Maintenance Agreement, to commence no later than July 1, 2018 and end on June 30, 2021, and to authorize the Transit Director to execute the agreement contingent upon final review by legal counsel and to commence transition activities. Action required.

Ms. Kreger provided a handout with the proposals to the board members. It includes the score ratings with comments, the operating budget and who the overall number one ranking firm was.

Ms. Kreger stated that as number 1 was RATPDEV, First Transit as number 2 and Hallcon as number 3.

Ms. Kreger explain a little about each company that bid, RATPDEV did the first Paris metro 120 years ago and is a global transportation company. First Transit we are familiar with, we have worked with them before and they are also First Group and Greyhound. Hallcon is new to transportation or transit arena, they are more on the rail side.

Ms. Kreger presented item as contained in the scoring ratings handout provided to the board members.

Mr. Sabath inquired if there were 4 raters.

Ms. Kreger stated it was 5 raters.

Mr. Wilkinson thought First Transit was not going to bid.

Ms. Kreger stated it was National Express who did not bid.

Ms. Kreger presented item as contained in the operating budget handout provided to the board members.

Mr. Golding inquired if a sense of our budget as it is now, part of our Request for Proposals (RFP) was provided to the prospective bidders

Ms. Kreger stated they were provided with what past National Express was currently doing.

Mr. Golding inquired if it was provided after the bid was submitted.

Ms. Kreger stated it was included as part of the Request for Proposals (RFP).

Mr. Velez inquired if a copy of the Comprehensive Annual Financial Report (CAFR) was requested by bidders.

Ms. Kreger stated that it was provided as a group where all questions were answered at one time and by a specific date and everything was posted to the website.

Mr. Sabath inquired on how the ratings were performed and if all 5 rated each one of them.

Ms. Kreger stated that it was correct.

Mr. Sabath inquired on the score for RATPDEV on item 1 from the score handout totaling a sum of 20.

Ms. Kreger clarified that there were 4 raters for the Request for Proposals (RFP) and 1 rater for the Finances.

Mr. Velez inquired on the operating budget, where RATPDEV totaled \$2.9M and First Transit \$2.8M, why was First Transit's amount lower.

Ms. Kreger explained that the financial part had 7 different areas and was scored depending on how well they did with a 1, 2, and 3 and in the end RATPDEV was more comprehensive in what they had in their budget and in how they answered their questions.

Mr. Velez inquired if in the eye of the public we were not wedded to get the lowest bidder.

Ms. Kreger stated that was correct and it was quality over all.

Mr. Wilkinson inquired if it was with First Transit who there were problems with oil changes.

Ms. Kreger stated it was, but she had an open mind as to what they had to offer since it happened years ago, and it was not the same people handling the Maintenance department.

Mr. Golding inquired if upper management still had the same people.

Ms. Kreger stated that what changed was Operations, Safety and Training and Maintenance staff. Corporate personnel stayed the same.

Mr. Golding inquired as to how assurance was obtained regarding previous experiences with them.

Ms. Kreger explained that during the interview in depth details were provided, also increased Liquidated Damages that causes a higher financial weight on them if they don't comply. There is fine detail on the maintenance side and on the operations side as well, also having corporate visit more often.

Mr. Golding explained one of the concept of a Liquidated Damage is that the contractor is failing, and the money kept is to be used toward the repair and getting back on track.

Ms. Kreger stated that a limited time frame on repairs was added to the contract, and if it passes the time frame we would take over and send the vehicle out for repairs.

Mr. Golding inquired if a local provider has been obtained.

Ms. Kreger stated a vehicle was sent to 310 Diesel Works, LLC also met and discussed the possibility of future repairs being sent to them.

Mr. Golding stated that the idea of having tougher Liquidated Damages and more frequently is a step in the right direction but still need to develop some local back up service.

Ms. Kreger stated that as for YCIPTA staffing she will add on the upcoming budget for at least a part time person who will be on site, capable of overseeing maintenance, and conducting inspections and monitoring their files.

Mr. Killman stated it would be helpful to have someone on site.

Mr. Sabath inquired if the total operating cost proposed was set or if it was an estimate amount.

Ms. Kreger stated that part of it is set such as the fixed route and variable varies per month, after the final negotiation might obtain a better offer

Mr. Velez inquired if paratransit was provided or if it was subsidized.

Ms. Kreger stated that as of July 1, 2017, paratransit is being provided in house.

Mr. Velez inquired as to why the current paratransit variable is less compared to the proposals

Ms. Kreger explained that Hallcon's proposal was high due to their inexperience in transit or submitting a proposal and as to First Transit is a playing of number.

Ms. Medel stated it was based on positions, on First Transit allocated one position in five different areas compared to RATPDEV they did not.

Ms. Medel stated that National Express did not provide the paratransit variable details.

Mr. Golding inquired on the highlighted areas on the Operating Budget handout.

Ms. Kreger stated she is proposing on negotiating with RATPDEV on those items.

Motion (Wilkinson/Sabath): Approved item presented.

Voice Vote: Motion Carries, 8-0 with Ms. Thorpe excused

Progress Reports:

No. 1: Operations Manager Report – Boyd Reid, Interim GM – National Express. No action required.

Mr. Reid was not present to present his report. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action required.

Ms. Kreger presented item as contained in the member packet. No action was taken.

No.3: Transit Ridership & Customer Comment Report – Carol Perez, YCIPTA Management Analyst/Mobility Manager. No action required.

Ms. Perez was not present to present her report.

Ms. Kreger presented item as contained in the member packet. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel presented item as contained in the member packet. No action taken.

Ms. Zambrano inquired on what was the history between AWC and YCAT on the \$5.00 agreement for her to refer to ASU and U of A

Ms. Medel stated that an agreement was already set for U of A, every year they pay \$10.00 they have 2 staff members who buy the pass from them.

Mr. Wilkinson stated AWC has a \$5.00 activity fee that is used for the YCAT pass.

Ms. Kreger stated a sample agreement could be sent to Ms. Zambrano after it is submitted and approved by the board.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

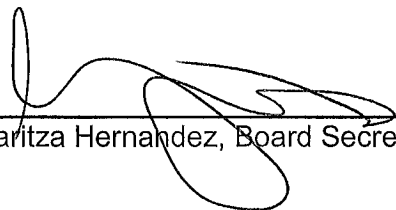
The next Board meeting is scheduled for May 21, 2018.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:19 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 21st of May 2018, Agenda Item CC-1



Maritza Hernandez, Board Secretary