

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting on Monday, June 24, 2019 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Larry Killman called the meeting to order at 1:30 P.M.

Members Present:

Larry Killman/Town of Wellton/Chairman
Ralph Velez/City of San Luis
Ian McGaughey/City of Somerton
Susanna Zambrano/Arizona Western College/Vice Chairman
Brian Golding, Sr./Quechan Indian Tribe
Jay Simonton/City of Yuma
Paul Soto/Cocopah Indian Tribe
Susan Thorpe/Yuma County

Members Excused:

Michael Sabath/Northern Arizona University/Secretary/Treasurer

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Jeff Stewart/RATP Dev/Operations Manager
Justin Morgan/RATP Dev/Maintenance Manager
Anabel Teran/RATP Dev/Safety and Training Manager

The Pledge of Allegiance was led by Mr. Brian Golding

CALL TO PUBLIC: There were no public comments made but Call to Public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the May 28, 2019 regular and executive session minutes. Action required.

Motion: (McGaughey/Golding): Item approved as presented.

Voice Vote: Motion carries, (8-0) with Mr. Sabath being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the request for increase of wages and fringe benefits by RATP Dev Yuma, LLC resulting in a possible amendment to the Agreement for the Provision of General Public Fixed-Route and Demand Response beginning July 1, 2019. Action required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger also mentioned that Community Transportation Association of America (CTAA) did a study regarding wages and out of 269 transit agencies in the country, YCAT was 267 of lowest paid drivers. Ms. Kreger stated that the increase was fair and reasonable.

Ms. Thorpe inquired regarding the safety and reliability incentives.

Mr. Stewart replied that the safety incentive would be awarded per quarter if they had no accidents and the reliability has to do with attendance. Mr. Stewart also said it was also in part to establish culture and programs that demand success.

Mr. Velez inquired as to what holidays were added.

Mr. Stewart stated that he believed it was Columbus Day but he was not certain.

Motion: (Zambrano/Soto): Item approved as presented.

Voice Vote: Motion carries, (8-0) with Mr. Sabath being excused.

No. 2: Discussion and or action regarding the first budget amendment to the Fiscal Year 2019-2020 Operating and Capital Budget. Action required.

Ms. Kreger stated that the amendment would be needed to reflect the wage increase that was approved.

Ms. Thorpe inquired if an amendment is necessary before the budget is active, from a legal stand point.

Ms. Medel stated that since it was already adopted by the Board, any changes need to be done as amendments.

Ms. Thorpe asked if YCIPTA had guaranteed funding for these increases.

Ms. Kreger stated that we did.

Motion: (Thorpe/Soto): Item approved as presented.

Voice Vote: Motion carries, (8-0) with Mr. Sabath being excused.

No. 3: Discussion and or action regarding the Eastern Imperial County Transit Services Operations and Implementation Business Plan and Fourth Extension and Amendment of the Memorandum of Understanding between YCIPTA, ICTC and Quechan Indian Tribe for the Transit Services in Eastern Imperial County. Action Required.

Ms. Kreger stated that Implementation Business Plan is updated annually and there was also an update on exhibit A. Ms. Kreger asked if Mr. Golding had anything he wanted to comment to the Board regarding this item.

Mr. Golding stated that he had no comment and that all the information was in the member packet.

Motion: (Soto/Simonton): Item approved as presented.

Voice Vote: Motion carries, (8-0) with Mr. Sabath being excused.

No. 4: Discussion and or action regarding the Memorandum of Understanding between YCIPTA and Quechan Indian Tribe Exhibit A Amendment Nine. Action required.

Motion: (Soto/Simonton): Item approved as presented.

Voice Vote: Motion carries, (8-0) with Mr. Sabath being excused.

PROGRESS REPORTS:

No. 1: Operations Manager/Maintenance Report – Jeffrey Stewart, General Manager – RATP Dev. *No action required.*

Mr. Stewart introduced the Safety and Training Manager, Ms. Anabel Teran to the Board. Ms. Teran greeted the Board and provided a

Ms. Teran stated that she had started in Tucson as a secretary and moved up from there.

Mr. Stewart introduced the Maintenance Manager, Justin Morgan to the Board.

Mr. Stewart generate new run bid because the run cut is out dated. Mr. Stewart stated that RATP Dev was trying to improve on-time performance.

Ms. Thorpe inquired as to what was run cut and run bid.

Mr. Stewart stated that the run cut was the bus schedule and the run bid was the driver's assignment.

Mr. Morgan presented the maintenance portion of the progress report as contained in the member packet. Mr. Morgan stated that overall the condition had improved but were still lacking in certain areas.

Ms. Thorpe inquired as to what areas were lacking.

Mr. Morgan stated that some of the older buses needed an updated AC system.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the report as contained in the member packet.

No.3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez presented the report as contained in the member packet.

Mr. Velez inquired as to how the added holidays affect routes.

Ms. Zambrano stated that last year was an issue with a holiday due to the day it was observed vs day of the actual holiday.

Ms. Kreger stated that this was the first time it ever occurred.

Ms. Thorpe requested the list of holidays to be provided to Board.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations

Manager. No action is required.

Ms. Medel presented the report as contained in the member packet. Ms. Medel did note that there was an error on the report, it has March and April 2019 but it should be May 2019.

Mr. Golding inquired if there had been an influx of Greyhound passengers due to the border crossings.

Ms. Kreger stated that Greyhound assisted Salvation Army with reserving seats directly, so we did not see much of an increase.

Mr. Golding inquired if the commission received was only when the ticket was purchased directly from YCIPTA and not just the boarding location. Ms. Medel confirmed that that was correct.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting July 22, 2019

FY2018-2019 CAFR & Audit
Updated By-Laws

Ms. Thorpe requested Fleet/Shelters- plan and time line.

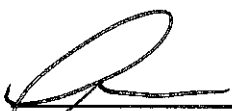
Ms. Zambrano requested update on adding barcodes to the new fare media vs using the stickers.

There being no further business to come before in executive session the Authority, the Chairman adjourned the meeting at 2:09 PM.

ADJOURNMENT

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this Aug. 26th 2019, Agenda Item CC 1



Carol Perez, Board Secretary