

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Tuesday, May 27, 2025, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Brian Golding Sr., called the meeting to order at 1:30 p.m.

**Members Present:**

Brian Golding, Sr./Quechan Indian Tribe/Chair  
Louie Galaviz/City of Somerton/Vice Chair  
Arturo Durazo/Cocopah Indian Tribe/Secretary/Treasurer  
Ian McGaughey/Yuma County  
Lizeth Servin/City of San Luis  
Czarina Gallegos/Arizona Western Collage  
Richard Marsh/Town of Welton - via telephone  
Jay Simonton /City of Yuma - via telephone

**Others Present:**

David Garcia/YCIPTA/Transit Operations Manager  
Carol Perez/YCIPTA/Transit Services Specialist  
Denis Aceves/YCIPTA/Clerk I  
Kirt Manuel/YCIPTA/Brand Ambassador  
Max Isbell/Maintenance Manager

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Ms. Lizeth Servin.

Mr. Golding Sr. stated that Mr. Garcia informed him that the agenda and the Board packet was not posted in the correct location on the website.

Mr. Garcia stated that he consulted with the attorney regarding the meeting law.

Mr. Garcia stated that the attorney recommended proceeding with the meeting, despite the agenda and materials being posted in the incorrect location. Mr. Garcia suggested either ratifying the decisions made in this meeting in a future meeting or postponing the meeting.

Mr. Golding Sr. recommended to proceed with the meeting and ratifying the action later.

Mr. McGaughey asked if it was possible to have this special meeting via Zoom.

Mr. Galaviz asked if maybe this meeting could only be to ratify the discussions held during the meeting.

Mr. Golding Sr. stated that the special meeting needed to be posted for 72 hours, meaning it can take place on Friday, May 30th.

Board members agreed with Mr. Golding Sr.'s recommendation.

**CALL TO THE PUBLIC**

No public present, no comments made.

**CONSENT CALENDAR:**

**No.1: Adopt the April 28, 2025, regular session minutes. Action required.**

**Motion (McGaughey/Galaviz):** To approve the item as presented.

**Voice Vote:** Motion carries, 8-0.

**DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding the Draft FY2025-2026 Exhibit A Eastern Imperial County Transit Services (EICTS) Business Plan and the Draft EICTS MOU 10th Extension and Amendment. Action required.**

Mr. Garcia presented the report as contained in the Members packet.

Mr. Golding Sr. provided background information for this item. The Chair stated to the Board that page 28 of the item shows the draft of the budget in detail.

Mr. Golding Sr. stated for the newer Members that the Memorandum of Understanding (MOU) also specifies that the Tribe's contribution will be \$158,191.92.

Mr. Golding Sr. stated that the Imperial County Transportation Commission (ICTC) contribution has been requested but has not been approved, and is \$242,350.02

Mr. Golding Sr. mentioned that while the ICTC contributes to the Tribe and pays to Yuma County Intergovernmental Public Transportation Authority (YCIPTA) a fixed amount, the amount that YCIPTA contributes is \$232,225.74.

**Motion (Gallegos /Durazo):** To approve the item as presented.

**Voice Vote:** Motion carries, 8-0.

**No. 2: Discussion and or action regarding the Exhibit A Amendment 15 to the YCIPTA/Quechan MOU for FY 2025-2026.**

Mr. Garcia presented the report as contained in the Members packet.

Mr. Golding Sr. provided a historical context for when the Tribe became a member of YCIPTA.

**Motion (Gallegos/Servin):** To approve the item as presented.

**Voice Vote:** Motion carries, 8-0.

**No.3: Discussion and or action regarding the DRAFT YCIPTA FY2025- 2026 Operating Budget. Possible action required.**

Mr. Garcia stated that the budget previously presented at the last meeting was adjusted due to there being questions regarding salary expenses being different in the previous years.

Mr. Garcia stated that Ms. Kreger previously explained that there was an error in the data entry.

Mr. Garcia informed the Board Members that while Ms. Kreger was working on the budget for the next fiscal year, she removed Ms. Marcela Garcia's salary from the budget and mistakenly did not add it back.

Mr. Garcia stated that the initial budget draft made it seem like there was a larger amount in salary cost from one year to the next, around ~\$400,000, but that was not accurate.

Mr. Garcia informed the Board that the budget had been attached with the corrections.

Ms. Gallegos asked in terms of salary if there was any position vacant due to the number still being negative, around ~\$30,000.00.

Ms. Gallegos further inquired if the 3% increase is already included in the budget.

Mr. Garcia stated that Ms. Marcela Garcia is no longer with YCIPTA. There is a drop in salary expense due to Ms. Adriana Ortiz taking on the role at a lower salary.

Mr. Garcia also stated that his salary was lower than the previous Operations Manager.

Mr. McGaughey asked if they were recommending a 5% adjustment or a 3% adjustment.

Mr. Garcia stated that it was between a 3% and 5% increase based on evaluations and cost of living.

Mr. Golding Sr. referred to the previous meeting minutes, there was discussion that there would be a 5% adjustment in salary.

Ms. Perez indicated that this is only a six (6) month period due to employees receive their evaluations in January.

Mr. Simonton inquired if the 5% dues increase was for all the Members entities.

Mr. Garcia stated that it was correct and that was going to be discussed in Item four (4).

Mr. Galaviz stated that he felt they should discuss item (4) first before making a motion on item three (3).

Mr. McGaughey echoed the same sentiment.

Mr. Golding Sr. discussed tabled item (3) to consider item (4).

**Motion (Galaviz/McGaughey):** To table the item until define other items on the budget.

**Voice Vote:** Motion carries, 8-0.

**No.4: Discussion and or action regarding FY2025- 2026 YCIPTA Member Entity Dues Increase Request. Action required.**

Mr. Garcia notified the Board Members that there would not be an increase to Arizona Western College (AWC) due to the agreement to review every two (2) years.

Mr. Garcia informed that the total increase of the member entity dues would be \$50,454.19.

Mr. Galaviz inquired if advertising revenue was considered to potentially decrease or eliminate the 5% dues increase.

Mr. Garcia stated that it was briefly looked at but has not been determined.

Mr. Marsh stated that a 3% increase would be more reasonable.

Mr. Simonton stated that with the 5% increase, it would be a \$560,000 carry forward, and a 3% increase would still bring a \$500,000 carry forward increase for the next year

Mr. Golding stated that the Board can amend the operating budget further in the year or ask for a supplemental contribution.

Mr. Galaviz suggested that any allocation should be considered with marketing revenues.

**Motion (Durazo/McGaughey):** To approve the 3% increase in the Members entities for FY2025-2025.

**Voice Vote:** Motion carries, 8-0.

**No.3: Discussion and or action regarding the DRAFT YCIPTA FY2025- 2026 Operating Budget. Possible action required.**

Mr. Golding Sr. inquired if item (3) is ready for action, given the approval of the Member entity dues.

Mr. Simonton questioned whether the budget being approved is only the expenditure side, not the revenue side.

Mr. McGaughey stated that Yuma County is doing a 3% increase in personal compensation.

Mr. Marsh agrees with the 3% increase and Mr. Simonton echoed the same sentiment.

Mr. Galaviz recommended to table item (3) to the special meeting to update the budget with the adjusted numbers.

**Motion (McGaughey/Marsh):** To table item (3).

**Voice Vote:** Motion carries, 8-0



**No. 5: Discussion and or action regarding the Extension of Contract Term to the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. This is to extend the contracted period of services through the end of FY2025/2026. Action required.**

Mr. Garcia stated that RAPT DEV is requesting a 5% rate increase in their contracted hourly operating cost.

Mr. McGaughey inquired how they got that 5% increase.

Mr. Garcia stated that due to employee wages and a new agreement with the union.

Ms. Perez stated that this increase was part of the Collective Bargaining Agreement (CBA) which stipulated a 14% increase over the (3) years, being at 5%, 4% & 5%, and it was approved by the Board previously.

Mr. Golding Sr. inquired that if the 5% was not a fixed amount in the YCIPTA contract with RATP Dev.

Ms. Perez stated that it was correct.

**Motion (Simonton /Galaviz):** To approve the item as presented.

**Voice Vote:** Motion carries, 8-0.

**No. 6: Discussion and or action regarding the existing Disadvantaged Business Enterprise (DBE) Program Plan for FY2023-2025. Action required.**

Mr. Garcia presented the item as contained in the Member packet.

**Motion (McGaughey/Servin):** To approve the item as presented.

**Voice Vote:** Motion carries, 8-0.

**No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Advertising Program. No action required.**

Mr. Manuel informed the Board that they are currently wrapping the final (2) buses with Nova Home Loans and Citrine Law.

Mr. Manuel informed that there are still unsold bus shelters.

Mr. Manuel stated that interior ads on buses or not generating any interest.

Mr. Manuel stated that he is currently working with Big Cat Advertising on social media to ensure the YCAT brand remains strong.

*No action required, no action taken.*

## PROGRESS REPORTS:

### **No.1: Operations Manager Report/Maintenance Update – Anabel Teran, General Manager, Max Isbell, Maintenance Manager- RATP Dev. *No action is required.***

Mr. Isbell presented the report on behalf of Ms. Anabel Teran.

Mr. Isbell informed the Board that since their last meeting, they have had zero (0) collisions they went fifty (50) days without vehicle collisions.

Mr. Isbell stated that no routes had been canceled.

*No action required, no action taken.*

### **No.2: Maintenance Report – Max Isbell, Maintenance Manager, RATP Dev. *No action is required.***

Mr. Isbell presented the maintenance report as presented in the packet.

Mr. Isbell stated they would be purchasing extra inventory due to parts taking longer to arrive.

Mr. Isbell stated bus 206 hit a fire hydrant, damaging the back door area no damage was made to the fire hydrant.

Mr. Isbell stated bus was repaired.

*No action required, no action taken.*

### **No.3: Transit Operations Report – David Garcia, YCIPTA Transit Operations Manager. *No action is required.***

Mr. Garcia presented the report as contained in the Member packet.

Mr. Garcia stated that there were personal changes, stating that Ms. Marcela Garcia resigned on April 15<sup>th</sup>, 2025.

Mr. Garcia stated that there was a new hire, Ms. Marcela Sanchez.

Mr. Garcia stated that Ms. Ortiz had been training with Ms. Marcela Garcia for the finance manager position.

Mr. Garcia stated that Ms. Ortiz will be attending a training on transit finance.

### **No.4: Financial Report – David Garcia, Transit Operations Manager. *No action is required.***

Mr. Garcia presented the report as contained in the Member packet.

*No action required, no action taken.*

Mr. Golding Sr. stated that the special meeting will be scheduled for Friday, May 30<sup>TH</sup> at 4:00 pm via Zoom.

Mr. Golding Sr. stated that the agenda be posted by 3:45 pm.

Mr. Galaviz inquired if, for the special meeting if Mr. Garcia can include the 3% dues for each entity.

Mr. McGaughey requested an update for a future agenda on the Kim Joyce Associates.

Mr. Garcia inquired whether the Board would prefer a presentation from the agency or specifically from Ms. Kreger.

Mr. Golding Sr. stated that for presentations, Ms. Kreger would have to be the one to present them.

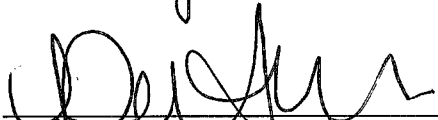
**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

June 23, 2025

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:45 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this June 23, 2025, 2025, Agenda Item CC1.

  
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Denis Aceves, Board Secretary