

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting on Monday, December 14, 2020 virtual meeting via Global GoToMeeting. The Chair, Ms. Zambrano, called the meeting to order at 1:31 p.m.

Members Present:

Susan M. Zambrano/Arizona Western College/Chairperson
Dr. Michael Sabath/Northern Arizona University/Vice Chair
Jerry Cabrera/City of Somerton/Secretary/Treasurer
Ralph Velez/City of San Luis
Larry Killman/Town of Wellton
Brian Golding, Sr./Quechan Tribe
Susan Thorpe/Yuma County
Philip Rodriguez/City of Yuma

Members Excused:

Paul Soto/Cocopah Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Chona Medel/YCIPTA/Financial Service Operation Manager
Carol Perez/YCIPTA/Transit Operations Manager
Oliver Cromwell/RATP Dev/General Manager

The Pledge of Allegiance was led by Ms. Susanna Zambrano.

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the November 2, 2020 regular session minutes.

Motion (Velez/Cabrera): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the YCIPTA Public Transportation Agency Safety Plan (PTASP) Action required.

Ms. Kreger presented background information for this item as contained in the member packet. Ms. Kreger stated that this was a new Federal Transit Administration (FTA) requirement as of July 2019. Ms. Kreger noted that there was a fact sheet on page 61 of the packet.

Motion (Golding/Killman): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

No. 2: Discussion and or action regarding the Community Transportation Committee. No action required.

Ms. Kreger noted that had possibly received two application. Further stating that perhaps after COVID 19 more may be received. No action required; no action taken.

No. 3: Discussion and or action regarding the YCAT Maintenance Updates. No action required. Placeholder on agenda – No Updates at this time.

No updates. No action required; no action taken.

No. 4: Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report.

Ms. Kreger stated that there was only a small update in regards to the shelters. Ms. Kreger stated that 10 new shelters with trash cans are to arrive following day. Ms. Kreger thanked City of Yuma for assisting with the storing of these shelters.

No. 5: Discussion and or action regarding the Transit Director's Annual Review. Action Required. Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Ms. Kreger stated that there was no need to have an executive session.

EXECUTIVE SESSION:

No. 1: Discussion regarding the Transit Director's Annual Review. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1). Chairman adjourns Executive Session and reconvenes

No action required; no action taken.

REGULAR SESSION:

No. 6: Discussion and or action regarding the Transit Director's Annual Review. Action required.

Motion (Killman/Cabrera): To approve as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Oliver Cromwell, General Manager – RATP Dev. No action required.

Mr. Cromwell presented the reports as contained in the member packet. Mr. Cromwell mentioned that the key performance indicators (KPIs) appear under target but numbers were still being tallied. Mr. Cromwell further stated that Ms. Kreger had received corrected report and it's now showing on target. No action required; no action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the reports as contained in the member packet. No action required; no action taken.

No. 3: Transit Ridership and Marketing Update – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez presented the reports as contained in the member packet. No action required; no action taken.

**No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager.
No action is required.**

Ms. Medel presented the reports as contained in the member packet. No action required; no action taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

January 25, 2021

Motion (Cabrera/Thorpe): To adjourn.

Voice Vote: Motion Carries, (8-0) with Mr. Soto being excused.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 1:53 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this Jan. 25, 2021, Agenda Item CCI.



Carol Perez, Board Secretary