

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, November 1, 2021 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Dr. Michael Sabath called the meeting to order at 1:30 P.M.

Members Present:

Dr. Michael Sabath/Northern Arizona University/Chair
Jerry Cabrera/City of Somerton/Vice Chair
Ralph Velez/City of San Luis /Secretary/Treasurer
Fernando Mezquita/Cocopah Tribe
Susan Thorpe/Yuma County
Susanna M. Zambrano/Arizona Western College
Brian Golding, Sr./Quechan Tribe
Philip Rodriguez/City of Yuma

Members Absent:

Larry Killman/Town of Wellton

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Chona Medel/YCIPTA/Financial Services Operations Manager
Wayne Benesch/ Benesch, Shadle & White, PLC/Legal Counsel
Paul Ward/YMPO/Executive Director
Oliver Cromwell/RATP Dev/General Manager
Anabel Teran/RATP Dev/Operations Manager
Brandy Brookins/RATP Dev/Safety Manager
Gilberto Villegas/Yuma County/Chief Financial officer

The Pledge of Allegiance was led by Mr. Velez.

The agenda for the meeting is as follows:

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the September 27, 2021 regular session minutes. Action required.

Motion (Thorpe/Mezquita): To approve item as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Killman being excused.

DISCUSSION & ACTION ITEMS:

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Golding/Zambrano): To recesses the Regular Session and convene into Executive Session. Voice Vote: Motion Carries, (8-0) with Mr. Killman being excused.

Regular Session recessed at 1:35 pm.

EXECUTIVE SESSION:

No. 1: Discussion regarding Financial Sustainability. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(3) & (4).

Chairman adjourns Executive Session and reconvenes Regular Session.

Executive Session adjourned at 3:07 pm.

No. 1: Discussion and or action regarding Financial Sustainability. Action may be required.

Motion (Thorpe/Rodriguez): To request City of Yuma and Yuma County Chief Financial Officers (CFOs) to collaborate to develop a projection to pay off the deficit to the Yuma County Treasury Office. Also, to project expenses and reimbursements (in the months ahead) to develop a recommendation for one-time infusion from each agency to establish proper cash flow for YCIPTA. Voice Vote: Motion Carries, (8-0) with Mr. Killman being excused.

The Board requests the increase of future dues to comeback for consideration after the one-time infusion is identified for a future agenda.

Ms. Thorpe will provide statute to Ms. Kreger and the Board regarding the Transportation Sales Tax authorized by the County.

Motion (Thorpe/Rodriguez): The Board directs Ms. Kreger to contract outside firm to prepare financial statements for audits and National Transit Database; to allow staff to focus on reimbursements and to get caught up.

Discussion ensued regarding the timeline. Ms. Kreger stated that an estimate could be provided by the next Board meeting.

Voice Vote: Motion Carries, (7-0) with Mr. Killman and Mr. Velez being excused.

Motion (Thorpe/Rodriguez): To direct staff to hire a company to evaluate and hold an auction for retired and surplus vehicles to recoup funds.

Voice Vote: Motion Carries, (7-0) with Mr. Killman and Mr. Velez being excused.

No. 1: Discussion and or action regarding the Updated IGA between YCIPTA and Yuma County. Action required.

Ms. Thorpe stated that it may be a moot point, however, legal counsel is looking into it. No action taken.

No. 2: Discussion and or action regarding the YCIPTA FY2021 Annual Performance Report Presentation. No action required.

Ms. Kreger presented the report as contained in the member packet. No action taken.

No. 3: Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report. No action required.

Ms. Kreger provided the information as contained in the member packet. Ms. Kreger further stated that staff was using this installation to determine if future installations would be done through Constructive Building Solutions. No action taken.

No. 4: Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required.

No update was available for this item. No action taken.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Oliver Cromwell, General Manager – RATP Dev. No action required.

Mr. Cromwell introduced Ms. Teran, Operations Manager for RATP Dev.

Ms. Teran stated that drivers were being retrained to clock in appropriately to avoid the “late to first stop” issue.

Ms. Kreger inquired regarding the AWC’s student complaint that was mentioned at the last Board meeting.

Ms. Teran stated that she investigated but do not recall the outcome.

Mr. Cabrera stated that Ms. Teran should provide the information to Ms. Kreger so she could update the Board.

Ms. Thorpe advised Ms. Teran be prepared in the future.

Ms. Zambrano agreed. No action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger provided the report as contained in the member packet. No action taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez provided the report as contained in the member packet. No action taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel provided the report as contained in the member packet. No action taken.

Ms. Thorpe mentioned that RATP Dev needs to ensure that billing is submitted by the 15th as mentioned in the contract.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

Discussion ensued regarding the next meeting date. The Board Members decided on Monday, December 13, 2021.

Motion (Golding/Zambrano): To adjourn.

Voice Vote: Motion Carries, (7-0) with Mr. Killman being excused.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 3:33 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2021, Agenda Item _____.

Carol Perez, Board Secretary