

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, September 26, 2022 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Ms. Carmen Juarez called the meeting to order at 1:31 P.M.

**Members Present:**

Carmen Juarez/ City of Somerton/Chair  
Jay Simonton/City of Yuma/Secretary/Treasurer  
Richard Marsh/Town of Wellton  
Brian Golding, Sr./Quechan Tribe  
Eric Holland/Cocopah Tribe  
Ian McGaughey/Yuma County  
Susanna M. Zambrano/Arizona Western College

**Members Absent:**

Ralph Velez/City of San Luis/Vice Chair

**Others Present:**

Shelly Kreger/YCIPTA/Transit Director  
Carol Perez/YCIPTA/Transit Operations Manager  
Lorena Sanchez/YCIPTA/Clerk II  
Shane Bollar/RATP DEV/General Manager  
Michael Birch/ RATP DEV/ Regional Vice President-West  
Elizabeth Punpayuk/Benesch, Shadle & White, PLC /Legal Counsel

The Pledge of Allegiance was led by Ms. Zambrano.

**CALL TO PUBLIC:**

**No. 1: Mr. Douglas Saltmarsh**

Mr. Saltmarsh began by stating he was saddened by the cut of Foothills Service. He continued stating he believed since the route was funded by tax payer money the Foothills should be included.

Mr. Saltmarsh explained there are veterans and disabled people as well as working people from south county depending on this route to provide transportation to work and other transportation needs.

**CONSENT CALENDAR:**

**No.1: Adopt the July 25, 2022 regular session minutes. Action required.**

**Motion (McCaughey/Marsh): To approve as presented.**

**Voice Vote: Motion Carries, 7-0 with Mr. Velez being excused.**

**PROGRESS REPORTS:**

**No.1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager – RATP Dev. No action required.**

Mr. Bollar presented the item as contained in the member packet.

Mr. Bollar added progress will be tracked and monitored weekly. He stated the delay issue was brought to the attention of the drivers and they were compliant to fixing the issue.

Ms. Zambrano inquired as to when an update will be provided on the progress and if a goal is set in place.

Mr. Bollar stated he will be collecting more information to analyze in the coming months. He added updates will be provided monthly and expects to see a significant change by December.

No action taken; no action required

**No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.**

Ms. Kreger presented the item as contained in the member packet.

No action taken; no action required

**No.3: Financial Report – Carol Perez, YCIPTA Financial Services Manager. No action is required.**

Ms. Perez presented the report as contained in the member packet.

No action taken; no action required

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

**Motion (Zambrano/ Simonton): To recess the Regular Session and convene Executive Session. Voice Vote: Motion Carries, 7-0 with Mr. Velez being excused.**

The regular session recessed at 1:43pm.

#### **EXECUTIVE SESSION:**

**No. 1: Discussion regarding Financial Sustainability Committee recommendations. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(4)**

**Motion (McGaughey/Simonton): To adjourn the Executive Session and reconvene Regular Session.**

**Voice Vote: Motion Carries, 7-0 with Mr. Velez, being excused.**

Chairman adjourns Executive Session and reconvenes Regular Session at 2:08pm.

#### **DISCUSSION & ACTION ITEMS:**

**No. 1: Discussion and or action regarding Financial Sustainability Committee recommendations. Action may be required.**

Mr. Simonton stated no action should be taken until union negotiation are completed.

Ms. Kreger agreed

No action taken.

**No. 2: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.**

Ms. Kreger presented the item as contained in the member packet.

Mr. Simonton questioned if there were interested parties for the advertisements.

Ms. Kreger stated Wealth Management will be advertising in the location near YRMC.

Mr. Simonton asked if the price would be the \$300 monthly fee.

Ms. Kreger confirmed, adding all supplies and cost of printing would be handled by the interested party as opposed to past instances. Resulting in all fees being collected by YCIPTA. Ms. Kreger added approval from YCIPTA would still be needed prior to installation.

Mr. Golding asked if YCIPTA would handle the installation.

Ms. Kreger answered yes utility workers would be assigned when needed.

Mr. Golding inquired if there were any additional in-kind contributions available.

Ms. Kreger stated a meeting with Yuma County has been requested to attempt to re-establish funding.

Ms. Punpayuk clarified no response has been received from the County yet.

Mr. Golding asked if anything was needed from the City of Yuma.

Ms. Kreger stated the resolution was added to the Federal Transit Authority (FTA) but has received no response from the program manager.

No Action Taken. No Action Required.

Mr. Simonton stated he has been absent in the past resulting in him being unaware of route cuts, only hearing about it from public comment. He questioned if before more changes are done what is the process and if there is a committee or group that determine the need to make these changes.

Ms. Kreger stated most research is done in house by herself and Ms. Perez. She added there is no committee dedicated to this research but one could be established.

Mr. Golding stated there is an operations committee with himself and Mr. Velez, who has been absent. He continued to explain the purpose of the committee is to fill the reporting gaps between the short- and long-term plans. Mr. Golding added there is a ridership committee that has been in the works, trying to motivate the public to join and include their own perspective on the service. He stated the response was not enough to compile a full committee.

Mr. Marsh questions how frequently the said committee was supposed to meet.

Ms. Kreger stated the meeting were intended for a monthly meeting.

Ms. Zambrano stated there were students informed and interested in the committee but there were not enough to complete the full committee.

Mr. Golding recalled discussing this matter in past meetings deciding the information was needed, especially from riders themselves. He continued to state there were insufficient resources in gathering the needed input. Mr. Golding implied if the public was not interested, the board members could possibly be the resources to gather the needed information, adding he himself has reported things of concern when he spots them.

Ms. Punpayuk cautioned if a plan or intent to create a committee was present it would need to be added to the agenda and discussed in the next meeting.

Mr. Golding suggested the established operations committee would need to be completed and monitored in specific time frames which was not done before.

Mr. Marsh requested Ms. Kreger investigate the possibility of having the option of being present in the board meetings in person or virtually.

Ms. Kreger stated she has already spoke with Ms. Perez on the topic and would advise when information is available.

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:**

October 24, 2022

**ADJOURNMENT**

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:21 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 14 of November, 2022, Agenda Item CC 1.

  
Lorena Sanchez, Board Secretary