

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, August 23, 2021 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Dr. Michael Sabath called the meeting to order at 1:31 P.M.

Members Present:

Dr. Michael Sabath/Northern Arizona University/Chair
Ralph Velez/City of San Luis /Secretary/Treasurer
Brian Golding, Sr./Quechan Tribe
Susanna M. Zambrano/Arizona Western College
Philip Rodriguez/City of Yuma

Members Absent:

Jerry Cabrera/City of Somerton/Vice Chair
Larry Killman/Town of Wellton
Fernando Mezquita/Cocopah Tribe
Susan Thorpe/Yuma County

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Chona Medel/YCIPTA/Financial Services Operations Manager
Oliver Cromwell/RATP Dev/General Manager

The Pledge of Allegiance was led by Mr. Golding.

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the June 21, 2021 regular session minutes. Action required.

Motion (Zambrano/Velez): To approve item as presented.

Voice Vote: Motion Carries, (5-0) with Mr. Cabrera, Mr. Killman, Mr. Mezquita and Ms. Thorpe being excused.

DISCUSSION & ACTION ITEMS:

No.1: Discussion and or action regarding the YCIPTA Title VI Plan Update forFY2022-2024. Action required.

Ms. Kreger stated that there were updates made to page 34 of the plan; which included: the addition of the transit committee, typos and race category update.

Motion (Golding/Zambrano): To approve item as presented.

Voice Vote: Motion Carries, (5-0) with Mr. Cabrera, Mr. Killman, Mr. Mezquita and Ms. Thorpe being excused.

No. 2: Discussion and or action regarding Chase Bank Proposal for Government Banking. Action Required.

Ms. Kreger stated that staff is requesting to move banking services to Chase Bank; noting that there was a breakdown of services fees on page 41.

Ms. Kreger further noted that there would be a minimum of \$300 in savings including Loomis charges.

Ms. Kreger went over the money handling process. Ms. Kreger advised that the presentation that was provided to YCIPTA by Chase Bank was attached.

MS. Medel provided other instances with discrepancies due to the extra trip Loomis was making to Tempe.

Ms. Kreger stated that Loomis has even brought back cash to YCIPTA.

Dr Sabath inquired if there were any issues with 1st Bank Yuma.

Ms. Kreger had stated that the issues were with Loomis and not 1st Bank Yuma.

Ms. Zambrano stated that using local is preferred but understand the benefits of cost savings.

Mr. Golding also stated that it was a preference to use local as long as it was not detrimental. Mr. Golding inquired if any conversation with 1st Bank Yuma to assist with the money handling issues.

Ms. Medel stated that not much could be done since 1st Bank Yuma had no office Tempe.

Ms. Kreger stated that moving to Chase Bank had not been discussed, however, the money handling issues had been.

Motion (Golding/Zambrano): To approve item as presented.

Voice Vote: Motion Carries, (5-0) with Mr. Cabrera, Mr. Killman, Mr. Mezquita and Ms. Thorpe being excused.

No. 3: Discussion and or action regarding Financial Sustainability Committee meeting. No action required.

Ms. Kreger provided some background information for this item as contained in the member packet. Ms. Kreger stated that the Financial Sustainability committee met on August 6th. Ms. Kreger stated that the item is minutes for the meeting.

Ms. Kreger stated that a sample of a possible addendum to the County agreement is on page 63.

Ms. Kreger also noted that sample charts for increase of entity dues at a 3% (page 70), 10% (page 71) and 25% (page 73).

Ms. Kreger stated that an increase in entity dues was presented to the City of San Luis. Ms. Kreger stated that she was unaware of the increase, as well as the meeting. Mr. Ward had advised her about the meeting just prior to the start of the meeting. Ms. Kreger stated that San Luis provided the increase willingly and graciously.

Ms. Kreger stated that YCIPTA will only charge them regular dues, since increase was not approved by the YCIPTA Board.

Ms. Kreger stated that NAIPTA is the only other IPTA in Arizona but they don't rely on entity dues. Most other transit agencies are part of the city or county.

Ms. Kreger also stated that the low interest loan from Yuma Metropolitan Planning Organization (YMPO) was available anymore.

Mr. Velez inquired regarding page 70; how the base rate determined.

Ms. Kreger stated that it was by population but has not changed much from census; other agencies are done by revenue hours in their area.

Ms. Zambrano inquired regarding the schools not being included in the chart.

Ms. Kreger stated that they were not listed due to schools being based on enrollment.

Dr. Sabath noted that Northern Arizona University (NAU) enrollment numbers have gone down over the last two years due to covid.

Mr. Rodriguez inquired if there were any other participants.

Ms. Kreger stated that Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe pay about 75% of the cost of route 10 and route 5.

Mr. Rodriguez inquired regarding a previous discussion about YMPO possibly having money that was lost in transition.

Ms. Kreger stated that there was a possibility to get a forensic accountant. Mr. Paul Ward thinks that there is not a whole lot, possibly \$100,000.

Dr. Sabath stated that the committee was very helpful and further stated that there was a need to increase the revenue somehow.

Ms. Kerger stated that she would keep this item on agenda. Ms. Kreger further stated that she would like to get on the agenda at each member agency to provide information on to the services that are provided.

Ms. Zambrano stated that if Ms. Kreger need assistance to get on the agenda; she would like to support Ms. Kreger.

Mr. Velez suggested that Ms. Kreger go to the Greater Yuma Economic Development Corp (GYEDC).

No action taken.

No.4: Discussion and or action regarding the YCIPTA Shelter and Bus StopPermit status report. No action required

Ms. Kreger stated that there was no movement with our usual contractor, however, Mr. Golding provided a contact. Ms. Kreger further stated that the quote had been received and it was very reasonable.

Staff will give them a try with the first installation and go from there. The contractor will be placing the shelter across from the Yuma Regional Medical Center (YRMC).

Mr. Golding noted that the contractor also helped meet the DBE goals as well.

Ms. Kerger thanked Mr. Golding. SK- Thanks

No action taken.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update— Oliver Cromwell, General Manager – RATP Dev. No action required.

Mr. Cromwell presented the item as contained in the member packet.

Ms. Zambrano inquired if there would be any issues with the barriers if there was an accident.

Mr. Cromwell stated there would be no issues anticipated because it is not a complete enclosure.

No action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented her report as contained in the member packet.

Ms. Zambrano stated that she was hoping to see the improvement late login on the Operations Report.

Mr. Cromwell stated that the report would be included for the following months.

No action taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. No action is required.

Ms. Perez presented her report as contained in the member packet.

No action taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Mrs. Medel presented her report as contained in the member packet.

Ms. Medel noted that the general account included a check that was not cleared yet.

No action taken.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

September 27, 2021

Ms. Kreger stated that the audit should be ready for next meeting.

Ms. Medel further noted that the final review for the audit should be completed by the end of next week.

Motion (Velez/Zambrano): To adjourn the meeting.

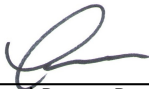
Voice Vote: Motion Carries, (5-0) with Mr. Cabrera, Mr. Killman, Mr. Mezquita and Ms. Thorpe being excused.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 2:17 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 27th of Sept. 2021, Agenda Item CC-1.



Carol Perez, Board Secretary