

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, April 25, 2022 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. Jerry Cabrera called the meeting to order at 1:30 P.M.

Members Present:

Jerry Cabrera/City of Somerton/Chair
Ralph Velez/City of San Luis/Vice Chair
Jay Simonton/City of Yuma/Secretary/Treasurer
Richard Marsh/Town of Wellton
Brian Golding, Sr./Quechan Tribe
Susan Thorpe/Yuma County
Dr. Michael Sabath/Northern Arizona University
Eric Holland/Cocopah Tribe
Susanna M. Zambrano/Arizona Western College

Members Absent:

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Chona Medel/YCIPTA/Financial Services Operations Manager
Wayne Benesch/Benesch, Shadle & White, PLC /Legal Counsel
Elizabeth Punpayuk/Benesch, Shadle & White, PLC /Legal Counsel
Gilberto Villegas/Yuma County/ Chief Financial Officer
Oliver Cromwell/RATP Dev/Ops Manager

The Pledge of Allegiance was led by Mr. Holland

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the April 4, 2022 regular session minutes. Action required.

Motion (Holland/Velez): To approve item as presented.

Voice Vote: Motion Carries, 9-0

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the new YCAT Mascot name. No action required.

Ms. Kreger provided the report as contained in the member packet.

Ms. Perez stated that there were about 500 entries made via Facebook.

Ms. Kreger stated that the trademark process would cost approximately \$4,000 to \$6,000 and would take approximately year. No action taken; no action required.

No. 2: Discussion and or action regarding replacement of YCIPTA Board member to the Financial Sustainability Committee. Action required.

Ms. Kreger provided the report as contained in the member packet.

Mr. Cabrera inquired to Mr. Velez if he was interested in the position.

Mr. Velez confirmed.

Motion (Golding/Simonton): To add Mr. Velez to the Financial Sustainability Committee and replace Dr. Sabath.

Voice Vote: Motion Carries, 9-0

No. 3: Discussion and or action regarding the FY2022 Federal Transit Administration apportionment. No action required.

Ms. Kreger stated that the annual apportionment for fiscal year 2022 is a 33.25% increase from previous amounts that were averaging \$2.6 million.

Ms. Kreger further stated that there might be more funding from 5311 but has not heard anything yet.

Ms. Kreger stated that there is a need for future sustainability and new revenue; would hate to lose the money.

Ms. Kreger stated that the Authority still has fiscal year 2020 and fiscal year 2021 apportionments and that staff would be applying for a mega grant.

Mr. Marsh inquired if the increase of 33.25% can be used towards the \$1.4 million debt.

Ms. Thorpe stated that it could not be used if we do not have the local match.

Ms. Kreger stated that staff would only be requesting what was needed; staff would not be applying for the \$3.5 million.

Ms. Thorpe inquired if a vote was required.

Ms. Kreger stated that it would be brought for Board approval prior to applying.

Ms. Thorpe stated that staff should not rely on Board and that the Board is looking for staff to ensure that the money is in the bank. No action taken; no action required.

No. 4: Discussion and or action regarding YCIPTA Shelter and Bus Stop permit status report. No action required.

Mr. Simonton inquired if the plan was to start at the top of list and work way down.

Ms. Kreger confirmed.

Ms. Zambrano inquired if South County had sufficient shelters.

Ms. Kreger stated that the stop with the highest ridership on William Brook Ave has three (3) shelters.

Mr. Holland inquired if there is a plan that reviews safety; not just the top 40 list.

Ms. Kreger stated that all stops have to meet the bus stop standards.

Mr. Holland inquired if the passenger safety taken into account when deciding stop placement and given priority over other stops.

Ms. Kreger confirmed. No action taken; no action required.

No. 5: Discussion and or Action regarding the timeline for new Operations and Maintenance Facility. No action required. NO UPDATES

No action taken; no action required.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Oliver Cromwell, General Manager – RATP Dev. *No action required.*

Mr. Cromwell provided the information for this item as contained in the member packet.

Mr. Cromwell stated that there had been additional monitoring of dispatch.

Ms. Thorpe inquired as to what did monitoring entail.

Mr. Cromwell stated that it entailed checking their work. No action taken; no action required.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger provided the information for this item as contained in the member packet.

Ms. Kreger stated that she was interviewed by KYMA along with Gladys regarding the mask mandate.

Ms. Thorpe inquired as to the status of the Hotel Del Sol project.

Ms. Kreger stated that project has changed considerably.

Ms. Kreger stated that the City is working on receiving FTA grantee status to apply for the RAISE grant.

Ms. Kreger stated that currently it has all been design work. Ms. Kreger further mentioned that there the building required extensive work that it would be like a new build.

Mr. Simonton stated that he was working with State Historic Preservation Office (SHPO).

Mr. Simonton stated that the direction he provided was that it would be okay to tear down the

building but keep the north and east façade.

Mr. Simonton stated that the City would take over the funding of the project, taking it out of YCIPTA's hands.

Mr. Simonton stated that the City is in the process of developing a Request for Proposal (RFP) for a private developer to finish the second and third floor.

Mr. Simonton stated that from structural standpoint it would cost prohibitive to try to save it.

Dr. Sabath inquired as to what transit agencies would be in the multimodal transit center.

Mr. Simonton stated that it would be YCAT, Greyhound and Amtrack. Mr. Simonton additionally stated that there would also be room for shops and/or restaurants on the first floor.

Mr. Cabrera inquired as to when the reduction of service would occur.

Ms. Kreger stated that it would take place on July 1st.

No action taken; no action required.

No. 4: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez provided the information for this item as contained in the member packet.

No action taken; no action required.

No. 5: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Mrs. Medel provided the information for this item as contained in the member packet.
No action taken; no action required.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Motion (Zambrano/Sabath): To recess the Regular Session and convene Executive Session.

Voice Vote: Motion Carries, 9-0

The Regular Session recessed at 2:31 pm.

EXECUTIVE SESSION:

No. 1: Discussion regarding Financial Sustainability Committee recommendations. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(3)

No. 2: Discussion regarding the Transit Directors annual review. This matter is brought in executive session pursuant to A.R.S. § 38- 431.03(A)(1).

Chairman adjourned Executive Session and reconvenes Regular Session.

No. 6: Discussion and or action regarding Financial Sustainability Committee recommendations. Action may be required.

Motion (Thorpe/Simonton): to approve and send out a notification to notify of each entity of their share \$1.4 million deficit. Deficit to be capped at \$1.4 million at this time, YCIPTA will absorb any additional interest up to July 31st, after July 31st any entity that has not paid will pay 5.5% of their share's interest.

Voice Vote: Motion Carries, 7-1-1 with Ms. Zambrano voting against and Dr. Sabath abstaining.

No. 7: Discussion and or action regarding the one-time member contributions. Action required.

Ms. Punpayuk encouraged to make the motion to match the wording on the master intergovernmental agreement (IGA); to treat the debt as a preexisting fee.

Motion (Thorpe/Simonton): to approve treating \$1.4 million debt as a preexisting fee within YCIPTA and to enforce the IGA on Member's obligation to the full extent of the law.

Voice Vote: Motion Carries, 7-2 with Ms. Zambrano and Dr. Sabath voting against.

No. 8: Discussion and or action regarding the Transit Directors Annual Review. Action may be required.

Motion (Thorpe/Zambrano): To approve the recommendations made by the Personnel Subcommittee.

Voice Vote: Motion Carries, 9-0

Motion (Thorpe/Zambrano): To add a training component as recommended by the Personnel Subcommittee to include professional development, communications and other improvements as discussed in executive session.

Voice Vote: Motion Carries, 9-0

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:


May 23, 2022

ADJOURNMENT

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:36 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this May 31, 2022, Agenda Item CC1.



Carol Perez, Board Secretary