

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Board Meeting session on Monday, March 22, 2021 virtual meeting via GoToMeeting. The Chair called the meeting to order at 1:30 p.m.

Members Present:

Dr. Michael Sabath/Northern Arizona University/Chair
Jerry Cabrera/City of Somerton/Vice Chair
Ralph Velez/City of San Luis /Secretary/Treasurer
Larry Killman/Town of Wellton
Susan Thorpe/Yuma County
Susanna M. Zambrano/Arizona Western College
Philip Rodriguez/City of Yuma
Brian Golding, Sr./Quechan Tribe
Paul Soto/Cocopah Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Oliver Cromwell/RATP Dev/General Manager
Ehren Bingaman/TransPro Consulting/Principal
Amanda Skeene/TransPro Consulting/Project Analyst
Paul D. Ward/YMPO/ Executive Director
Steve Wilks/IBI Group/Associate

The Pledge of Allegiance was led by Mr. Jerry Cabrera

CALL TO PUBLIC:

No comments were made. No action required; no action taken.

CONSENT CALENDAR:

No. 1: Adopt the January 25, 2021 regular session minutes. Action required.

Motion (Cabrera/Thorpe): To approve item as presented.

Voice Vote: Motion Carries, (8-0) with Mr. Rodriguez being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the YCIPTA Executive Board Binders. No action required

Ms. Kreger provided some background information for this item as contained in the member packet. Ms. Kreger requested suggestions regarding possible additional documents to include in the Executive Board Binders. Ms. Kreger further stated that once the Short-Range Transit Plan (SRTP) and the strategic plan were complete and adopted; they would be included as well.

No. 4: Discussion and or action regarding the adoption of YCIPTA's Strategic Plan for FY2022-26 presented by Ehren Bingaman from TransPro Consulting. Action required.

Mr. Bingaman provided some background information for this item as contained in the member packet. Ms. Thorpe stated that the plan was very organized and clear. She further stated that it was a good idea to have reports quarterly to Board.

Dr. Sabath expressed concern regarding accountable parties and staff needed to complete tasks. Mr. Bingaman stated that the plan was made mindful of size of organization and with the knowledge that staff still need provide day to day service.

Ms. Thorpe requested to hear Ms. Kreger's perspective of the plan. Ms. Kreger stated that it was a pleasure working through Mr. Bingaman and his team. Ms. Kreger stated that she was pleased to have a working document to use learn and track and progress. Ms. Kreger further stated that this would assist in showing community YCATs value; especially if YCIPTA plans on getting the transit tax.

Motion (Cabrera/Killman): To approve as presented.

Voice Vote: Motion Carries, (9-0).

No. 5: Discussion and or action regarding increasing of Member Entity Dues. Possible action required.

Ms. Thorpe had an inquiry regarding discussion and action item no. 3. Ms. Thorpe inquired regarding bus pass sales being moved and where the potential location would be. Mr. Wilkes stated that potentially it would be at the Hotel del Sol but that this was long term proposal within the next two to three years.

Ms. Kreger provided some background information for this item as contained in the member packet. Some of the highlights are as follows:

- The member entity dues had not been increased since YCIPTA formed.
- More funds were needed for the future building.
- In the future, staff was looking at the transit tax.
- Staff was also looking at other partnerships.

Ms. Thorpe stated that she wanted to see the totality of expenses and revenues; to see the full picture in context of expenditures.

Mr. Rodriguez stated that he would support discussion of an increase but that putting forward 25% increase would be difficult.

Dr. Sabath agreed with Mr. Rodriguez and further stated that both he and Ms. Zambrano's institutions were facing a 25% budget cut. Dr. Sabath further stated that the timing was not good but recognized the need for it. Dr. Sabath concluded with stating that he certainly needed more information.

No action required; no action taken.

No. 6: Discussion and or action regarding the YCAT Maintenance Updates. No action required.

Mr. Cromwell provided the report as contained in the member packet.

Ms. Thorpe questioned the "late to first stop" and the "logging out early" numbers. Mr. Cromwell stated that these numbers do not reflect being physically late to the stop but rather logging in/out of the farebox. Ms. Thorpe stated that staff needed more farebox training.

No action taken; no action required.

No. 7: Discussion and or action regarding the YCIPTA Shelter and Bus Stop Permit status report. No action required. Placeholder on agenda – No Updates at this time.

No action required; no action taken.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Oliver Cromwell, General Manager – RATP Dev. *No action required.*

Mr. Cromwell provided the report as contained in the member packet. No action taken; no action required.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger provided the report as contained in the member packet. Ms. Kreger mentioned an accident that occurred; no injuries with the other vehicle running a red light. No action taken; no action required.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager. *No action is required.*

Ms. Perez provided the report as contained in the member packet. No action taken; no action required.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. *No action is required.*

Ms. Kreger provided the report as contained in the member packet; Ms. Medel was not available to present. No action taken; no action required.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

April 26, 2021

Short Range Transit Plan

FY2019-2020 Performance Report

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 2:54p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this May 24, 2021, Agenda Item CG.



Carol Perez, Board Secretary