

Proposed YCIPTA SRTP Timeline, 2013

Publictransit.us and Associated Subcontractors

	2013												Notes & Deliverables	
	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.		
Task 0. Meetings, Coordination, Information Review														
0.2 Periodic Meetings (Monthly)														Tech Memo 0: Refined Work Scope, Budget & Schedule Generally, meeting fourth week of each month
TASK 1.0. PREPARE FIVE YEAR SHORT RANGE TRANSIT PLAN														
Task 1.1 Prepare Overview of Transit System														Tech Memo No. 1 - Overview of Transit System
Task 1.3. Service and System Evaluation														Tech Memo No. 2 - System and Service Evaluation
Task 1.2. Review and Update Goals, Objectives & Standards [OUTREACH]														Tech Memo No. 3 - Board Workshop & Stakeholders Exercise
Task 1.4 Operations, Marketing Plan, and Financial Plan														Tech Memo No. 4 - Draft Operations, Marketing, Financial Plan
Task 1.5. Capital Improvement Program														Tech Memo No. 5 - Draft Capital Improvement Program
Task 1.6 Bus Stop Standards [Manual]														Tech Memo No. 6 - Draft Bus Stop Standards Manual
TASK 2.0. PUBLISH FIVE YEAR SHORT RANGE TRANSIT PLAN														
Task 2.1. Publish Draft Five Year Short Range Transit Plan														Public Draft, Five Year Short Range Transit Plan
Task 2.2. Publish Final Five Year Short Range Transit Plan														Board Presentation, Final Five Year Short Range Transit Plan
We propose PDFs for most Working Papers, 12 hard copies for draft SRTP, and 20 final SRTP documents hardbound														■ Data collection and compilation phase
All documents would also be provided in PDF and Word or Excel formats														■ Document writing phase
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